

JOIN YOUR COLLEAGUES AT THE 118TH TOI ANNUAL EDUCATIONAL CONFERENCE!

The 2025 TOI Annual Educational Conference, *Back to Basics: The Path Forward for Townships*, is almost here! Don't miss your final chance to register for this spectacular event with outstanding educational sessions, vendors, and networking opportunities.

On the following pages you will find the daily conference schedule, session descriptions, and speaker information.

The deadlines for registration, ticket sales, and hotel reservations are fast approaching, so be sure to visit toi.org to register today!

REGISTRATION INFORMATION

The deadline for registration is **Friday, October 24th**. All registrations must be submitted online or postmarked (hardcopy forms) by this date.

On-site registration is available.

REFUNDS

For those needing to cancel registrations, email notification must be received at the TOI Office by **October 10th** in order to receive a full refund. Cancellations received after October 10, 2025 are refunded minus a \$20 cancellation fee. **No refunds are given for cancellations received after October 24, 2025.**

SPECIAL EVENTS

- Exhibit Hall
- Welcome Back Reception
- Opening Session
- President's Reception
- TOI (A Night at the Presidential Museum)
- Awards Breakfast
 - Award Breakfast tickets are still available for purchase until **October 24th**.
- Division Annual Business Meetings
- Closing Session

Officials wishing to have guests attend special events/meals with them can purchase a **Guest Registration**. This registration allows guests attendance in the Exhibit Hall and breakfast and lunch on Tuesday.

Don't forget—if you don't register for the Full Conference you CANNOT pick up your registration materials OR enter the exhibit hall on Tuesday. We appreciate everyone's cooperation with following these guidelines. Name badges are checked at the door.

CONFERENCE APP

Download the Conference app to your smart phone or portable device prior to the Conference or stop by the registration desk for assistance. Visit the Apple App Store or Android Play Store and download the **Guidebook** app. After installing the app, search the app for **Township Officials of Illinois** to use the TOI conference app on your mobile device.

DON'T FORGET!!

- | | |
|--------------------------------|--|
| October 10th | deadline for making hotel reservations, changes, or cancellations |
| October 10th | deadline for submitting written cancellations to TOI for full registration refund |
| October 24th | deadline for registering for the conference and purchasing special event tickets |
| October 24th | deadline for submitting written cancellations to TOI to receive partial registration refund |

IMPORTANT HOTEL INFORMATION— Please read carefully!

Hotel room blocks are located at the Crowne Plaza and Holiday Inn Express. As in the past, individuals must be registered to attend the Conference in order to be assigned hotel reservations. Conference registrants may make their reservation requests by using the Housing Form included in the magazine or online by going to the TOI website, toi.org.

Reservations must be made by end of business day Friday, October 10th.

All hotel reservation changes or cancellations must be made by end of business day Friday, October 10th. Cancellations made after October 10th will result in forfeiture of one night's room and tax.

Hotel assignments are going to be made the week of October 20th.

Conference participants will receive a hotel assignment via email. No paper confirmations are provided. Please remember to use a correct and active email address.

****Please note that not everyone from the same Township is assigned to the same hotel. All reservations are based upon a first-come, first-served, and length and type of reservation basis as well as hotel availability.**

For questions regarding your reservation, please contact teresa@toi.org or 217-744-2212.

For questions on directions or general hotel information, please contact your assigned hotel directly **AFTER** you have received your hotel assignment confirmation via email.

Crowne Plaza	217-529-7777
Holiday Inn Express	217-529-7771

****Please watch your email for your hotel assignment confirmation. Confirmations are sent from the following email addresses. Please include these email addresses in your address book in order that your confirmation does not go into Spam.**

guest.services@crowneplazaspringfield.com
dsidwell@cpspringfield.com
hiefdspringfield@gmail.com

HOTEL RESERVATION CANCELLATION REMINDER!!

Any changes to or cancellations of hotel reservations for the Annual Educational Conference **must be submitted by end of business day, Friday, October 10, 2025.**

Reservations made by housing form must be changed or cancelled by emailing teresa@toi.org.

Hotel reservation requests will only be honored for those individuals who submit a Conference registration.

ATTENDEES are responsible for cancelling your reservation request even if you do not submit a Conference registration. A deposit of one night's room and tax will be forfeited for all reservations not cancelled by October 10, 2025.

Hotel reservation assignments are made the week of October 20, 2025. You are notified by email.

Do not call hotels before that date as they will not have finalized room assignments.

HOTEL PAYMENTS

All reservation requests must be guaranteed with a credit card. Credit cards are not charged until time of check-in, no-show, or cancellation after the deadline date of October 10th. Individuals or Townships wishing to pay for hotel stays by check must guarantee the reservation by credit card and mail a check to the hotel where assigned.

If rooms are being paid for by credit card and individuals **will not have the credit card with them at time of check-in**, a Credit Card Authorization form must be submitted to the appropriate hotel prior to check-in. Credit Card Authorization forms available upon request from the hotel to which you are assigned.

118th TOI Annual Educational Conference Daily Schedule

This is a tentative schedule. Changes may occur prior to Monday, November 10, 2025, if needed.

Monday, November 10

2:00–6:00 PM

First Floor Lobby

Registration for the 2025 Annual Educational Conference is on the first-floor lobby of the Crowne Plaza Hotel. See the Advance Registration form for registration fee information or visit toi.org to register online.

Registration

Attendees who register for Tuesday or Wednesday only will NOT be allowed to pick up their registration materials on Monday or attend the exhibit hall hours on Monday.

Download the Conference app to your smart phone or portable device prior to the Conference. Visit App Store or Play Store and download the Guidebook app. After installing the Guidebook app, use the search function of the app for TOI to use the TOI conference app on your mobile device.

3:00–7:00 PM

Plazas E-J

Conference attendees are encouraged to check-in Monday afternoon and take advantage of this time to visit the many vendors who provide Townships with products and services. Beverages and light snacks are available. Name badges are required for entry into the Exhibit Hall.

Exhibit Hall

3:00–7:00 PM

Exhibit Hall–Plazas C-J

Silent Auction items are on display near the TOI Booth. Bidding closes at 12:30 p.m. on Tuesday at the TOI Booth. Bid winners will be posted on Tuesday afternoon at the Registration Desk.

Silent Auction

4:00 PM

Hotel Check-In Starts

Don't cause a traffic jam! Hotel Check-in doesn't start until 4 p.m.! We have accommodations for you to store your luggage if your check-in is delayed. This allows you to attend the opening reception in the Exhibit Hall and begin to network with vendors and conference attendees.

*** Room assignments for Educational Sessions will be listed prior to the event.**

5:30–7:00 PM

Exhibit Hall–Plazas C-J

Opening the 2025 conference with a reception in our action-packed exhibit hall! Enjoy a beverage, appetizers, and meeting up live and in person with colleagues. Meet old friends and make new ones at this new fun event! Visit the many vendors who make the conference possible.

Grand Opening Reception

8:00–10:00 PM

Details to come.

Join us for the TOIPAC Reception fundraiser event. *Additional ticket purchase required.*

TOIPAC Reception

Tuesday, November 11

7:30 AM–4:45 PM

First Floor Lobby

If you are unable to check-in on Monday, please do so Tuesday morning in order to enjoy a continental breakfast in the Exhibit Hall while visiting with the many vendors. Please check-in before 9:00 a.m. to enjoy the patriotic music provided by the Springfield Municipal Band prior to the start of the Opening Session at 9:30 a.m.

Registration

7:30 AM–1:00 PM

Plazas C-J

Vendors who provide products and services to townships are available from 7:30 a.m. to 1:00 p.m. **Please note the Exhibit Hall is not open on Wednesday.**

Exhibit Hall

Continental breakfast provided from 7:30–9:00 a.m. We encourage all Conference attendees to participate in the Opening Session. Name badges are required for entry into the Exhibit Hall.

7:30 AM–12:30 PM

Silent Auction items are located near the TOI Booth in the Exhibit Hall from 7:30 a.m. to 12:30 p.m. Bidding stops promptly at 12:30 p.m. in the Exhibit Hall. Bid winners are posted at the TOI Registration Desk Tuesday afternoon. Bid winners must pay for and pick-up their items at the TOI Registration Desk by noon on Wednesday.

Silent Auction

8:00 AM**Attorneys Division***(Room to be assigned)*

- I. Call to Order
- II. Welcome and Introductions
- III. President's Report
- IV. Secretary's Report
 - a. Approve Minutes
- V. Treasurer's Report
- VI. Legislative Update
- VII. Election of Directors
- VIII. Election of Officers
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
- IX. Old Business
 - a. Membership
 - b. Bylaws Committee
 - c. Spina Award Committee
 - d. Annual Seminar/Date and Location
- X. New Business/Open Forum
- XI. Adjournment

Division Meeting**8:00–8:30 AM****Morning Meet & Greet**

Morning Meet & Greet with Jerry Crabtree, Executive Director of TOI.

9:00 AM**Opening Session Doors Open***Diamond Ballroom (second floor)*

Enjoy patriotic music by the Springfield Municipal Band while waiting for the Opening Session to begin. If you are a veteran, please stand to be recognized when you hear the theme song for your branch of service.

9:30–11:30 AM**Opening Session***Diamond Ballroom (second floor)***Call to Order**

Craig Paulek, TOI President
Stonington Township Clerk

Presentation of Township Flags

Craig Paulek, TOI President

Presentation of Colors**Pledge of Allegiance**

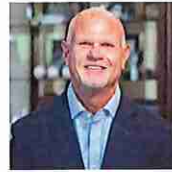
Sherry Tite, TOI 1st Vice President
Wood River Township Clerk

Invocation

Rev. Percy L. Johnson, TOI Official Chaplain
Waukegan Township Trustee

Welcome

Deb Lane, TOI Conference Committee Chair
Meriden-Ophir-Troy Grove Township Assessor/
TOI Director

Keynote Speaker, Featuring Jim “The Rookie” Morris

Jim “The Rookie” Morris went from high school teacher and coach to Major League pitcher at age 35, a story that inspired the Disney film *The Rookie*. He spent two seasons with the Tampa Bay Devil Rays, throwing up to 102 mph, before retiring to raise his children. Today, Jim is a sought-after motivational speaker and author of *Dream Makers*, sharing lessons about perseverance and the people who shaped his journey. Honored with awards for character and service, he also founded a nonprofit to support underserved communities. Jim and his wife, Shawna, live near San Antonio and have raised five children.

Legislative/TOIPAC Report

Taylor Anderson, TOI Legislative Consultant

Report – State of the Association

Jerry B. Crabtree, TOI Executive Director

Adjournment of Opening Session**1:15–2:15 PM****Concurrent Educational Sessions****Township Assessment Process**

Josh Barnett, IPAI

Understanding the assessment process is essential for Township officials to ensure fair and accurate property valuations within their communities. This session provides an overview of the responsibilities of Township Assessors, the procedures used to determine property values, and how assessments impact local taxation. Participants gain insights into best practices and common challenges. Whether you are new to Township government or seeking a refresher, this session will equip you with the knowledge to effectively support fair and equitable assessments and respond to questions from residents.

Ask The Attorney

Moderator: Hon. Michael J. Chmiel, Circuit Judge;

Panelists: Ross Secler, Keri-Lyn Krafthefer, Mark Kimzey, James Kelly, John Spina

Local officials face a wide range of legal questions in their day-to-day responsibilities. This interactive session gives Township officials the opportunity to ask attorneys about laws, regulations, and issues impacting Township government. From statutory requirements to practical problem solving, participants gain clarity on legal matters that affect their operations. Bring your questions and take advantage of this open forum designed to provide guidance, insight, and a deeper understanding of the legal landscape townships navigate.

AITCOY Panel Discussion: How to Implement Youth Programs Without Having a Youth Department

AITCOY Moderator: Alexis Trocki, LCSW Clinical Services Manager, Hanover Township; Panelists: Megan Traficano, LCSW Youth and Family Services Director, Oak Park Township; Erin Brumfield Grima, LCPC Youth and Family Services Director, Hanover Township; Richard Lyon, LCPC, CADC Youth and Family Services Director, Maine Township; and Terri Ransom, Trustee, DuPage Township

Come hear from seasoned Youth Directors, Elected Officials, and staff on how Townships can work with youth in their communities. The panelists review certain activities and events that their Townships support, facilitate, and organize for youth in their communities. These events and activities are not always supported by dedicated youth staff, but by elected officials, other Township departments, or administration.

ITSSA Funding Senior Services: A Panel Discussion

Various Supervisors TBD

Funding senior services can be challenging. Join this panel of Supervisors as they discuss how their Townships support seniors.

Visual General Assistance

William Sorrentino, Clarity Technology Group

VisualGA is the standard for administering General and Emergency Assistance in the state of Illinois. Our software solution is a great tool for beginning and experienced Supervisors and caseworkers who want an application that fully integrates the State of Illinois GA manual and prints all state approved forms. This session is for current users as well that may have questions about your program. VisualGA enables you to do everything inside our software, from entering applications, tracking disbursements, printing reports, generating Budget Computation Worksheets, printing Notice of Changes and Notice of Decisions, etc. VisualGA.net is flexible enough to handle any Township's unique General Assistance guidelines.

Unlocking Government Transparency: Understanding Freedom of Information Act

Tony Schuering, Brown Hay + Stephens

Access to public records is a vital part of open and transparent government. This session provides Township officials with a practical overview of the Illinois Freedom of Information Act (FOIA), including key requirements, recent updates, and strategies for compliance. Participants learn how to respond to FOIA requests, manage records efficiently, and address

common challenges while balancing transparency with legal protections. Real-world examples and best practices help officials confidently meet their FOIA responsibilities and build public trust.

2:45–3:45 PM

Concurrent Educational Sessions

How to Avoid Township Board Wars

Keri-Lyn Krafthefer, Ancel Glink, PC

The relationships between Township board members and the other elected Township officials can sometimes be confusing. What powers do Trustees have? What can a Supervisor do without approval? How does the relationship between the Township board and the Highway Commissioner work? What power does a board have over the Assessor's office and what power does the Assessor have authority over? This session demystifies these relationships to keep your Township out of litigation.

TOI Legislative Update

Taylor Anderson, TOI Legislative Consultant

Stay informed on the latest developments from Springfield that directly impact Township Government. This session provides an overview of key legislative actions, recent law changes, and pending proposals affecting Townships across Illinois. TOI's legislative team will share insights on advocacy efforts, discuss how new measures may influence Township operations, and highlight opportunities for local officials to engage in the legislative process. Participants leave with a clear understanding of current issues and practical guidance to navigate the evolving policy landscape.

Clerks: No Township Drama

Clerks Division

Join the Clerks division as we discuss the topic of drama in politics and how to avoid being brought into the drama loop. Remember why you ran for office and what the expectations of your constituents are and why they elected you into public office. Rise above idle gossip and focus on your job while making your community a better place.

ITSSA: Creating an Effective Awareness Campaign

Katy Trent, Schaumburg Township

This session guides Townships, regardless of size, in creating awareness campaigns for residents.

AITCOY: Mandated Reporting

Erin Brumfield Grima, Hanover Township

A mandated reporter is an individual, defined by state law due to their profession, who is legally required to report to authorities suspected child abuse or neglect.

Townships across Illinois, whether they have a youth department or not, may be subjected to mandated reporter laws. This workshop gives an in depth look at what it means to be a mandated reporter, who is required to report suspected abuse, how to report suspected abuse, and what happens if you do not report.

Townships and Civic Engagement: Opportunities to Engage and Educate the Public.

Judge Mike Chmiel, 22nd Judicial Circuit of the State of Illinois

This session will explore creative opportunities to engage and educate students and the public through pro bono (free of charge) programs offered by organizations such as the Illinois State Bar Association, Illinois Judges Association, Illinois Township Attorneys Association, the Advocates Society, and others. Participants receive materials and contact information to help connect with these valuable resources.

Township Budgeting 101

Bryan Smith, Consultant

A strong financial foundation begins with a well-prepared budget. This session walks participants through the fundamentals of Township budgeting, from legal requirements and timelines to practical tips for creating a balanced, transparent, and effective budget. Attendees learn how to align financial resources with community priorities, understand the roles of Township officials in the budget process, and avoid common pitfalls. Whether you are new to Township government or looking for a refresher, this session provides the tools and confidence needed to navigate the budgeting process with clarity and accountability.

4:00–5:00 PM Concurrent Educational Sessions

Understanding AI: What It Is and Why It Matters

Jeff Reiter, RWK IT Services

Explore how AI—like card counting for blackjack—is reshaping productivity in both Township operations and daily life. This session demystifies AI, highlights real-world uses, and underscores the need for smart policies to protect sensitive data. Attend this and Wednesday's session to see how AI can boost the speed, accuracy, and transparency of property assessments in your Township.

The Open Meetings Act Explained

Tony Schuering, Brown Hay + Stephens

This session provides Township officials with a clear overview of the Illinois Open Meetings Act (OMA), including its requirements, recent updates, and best practices for compliance. Attendees learn how to properly notice and conduct meetings, handle closed

sessions, and maintain accurate records to avoid violations. Practical examples and real-world scenarios are discussed to help officials confidently navigate OMA requirements while fostering public trust.

Clerks: When You Know Better, Do Better

Clerks Division

Join the Clerks division as we discuss the benefits of attending education sessions and learning a better way to do things. Education sessions are not about playing the gotcha game. You may have been trained to do something that does not work with current rules and guidelines. Take advantage of training sessions and as new ways are presented be open to change. When you find out a better way, embrace the better way and be compliant to keep your elected position above question.

ITSSA: Crafting to Connections

Illinois Township Senior Services Association, (Coordinated by Becky Cordes)

Learn some simple crafts that are easy to replicate in your Township. Attendees will network and share program ideas. Craft instructions are provided for you to take back home. Space is limited. Sign up in the Exhibit Hall on Monday at the ITSSA Booth.

ITAGAC: Navigating Change: Immigration Law and Township Social Services

TBD

Immigration policies are constantly evolving, creating new challenges and opportunities for local governments. This session explores how Township officials can respond to shifting immigration laws while continuing to provide effective social services to their communities. Presenters highlight key legal updates, discuss practical strategies for supporting immigrant residents, and examine the Township's role in fostering inclusion and access to resources. Attendees leave with a clearer understanding of the legal landscape and actionable tools to better serve diverse populations in times of change.

Shop Safety with TOIRMA

Sean Richardson and Tyler Knight, TOIRMA

This session, presented by the Township Officials of Illinois Risk Management Association (TOIRMA), focuses on best practices for maintaining safe shop and Township work environments. Topics include equipment operation, hazard awareness, proper personal protective gear, and strategies to reduce accidents and injuries. Attendees leave with practical tips and resources to strengthen workplace safety and create a culture of prevention within their Township.

The Township Playbook: Governance 101 for Officials and Staff

Ross Secler, Odelson, Murphey, Frazier & McGrath, Ltd.
Township Playbook: Governance 101 for Officials and Staff aims to get “back to basics” for newly elected and experienced Township officials alike. The presentation covers the functions, responsibilities, and limits of Township government, and the individual officers (along with the electors), cover some basics of board meeting parliamentary procedure and basic Open Meetings Act compliance considerations.

5:00 PM

Division Meetings

AITCOY Division

- I. Call to Order
 - a. Roll Call
 - b. Approval of minutes of Business Meeting held on August 28, 2025
 - c. Additions to the agenda
- II. Officers Reports
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
- III. Committee Chairperson Reports
 - a. Membership
 - b. Program
 - c. Awards
 - d. Audit
 - e. CEUs
 - f. Website
 - g. *Perspective*
 - h. Summer Olympics
- IV. Unfinished Business
- V. New Business
 - a. Election of 2026 Officers
 - b. FY 26 Budget
 - c. Planning for 2026
- VI. Announcements
- VII. Adjournment

ITAGAC Division

- I. Call to Order
- II. Division Updates
- III. Treasurer’s Report
- IV. Old Business
- V. New Business
 - a. Approval of 2024-2025 Meeting Minutes
 - b. Educational Workshops
 - c. Committees
 - d. 2026 Membership Dues
- VI. Adjournment

6:00–10:00 PM

An Evening at the Abraham Lincoln Presidential Museum

Complimentary advance ticket required.

Join us for an unforgettable reception at the Abraham Lincoln Presidential Museum—where legacy meets elegance in the heart of Springfield. Explore award-winning exhibits after hours, enjoy drinks and hors d’oeuvres, and connect with fellow TOI professionals in a setting like no other. Highlights include the acclaimed “Ghosts of the Library” show, complimentary transportation, and exclusive access to one of the most visited presidential museums in the world.

Wednesday, November 12

7:45–9:15 AM

Awards Breakfast

Diamond Ballroom

Ticket Required—\$45 (*deadline to purchase October 24*)

Join your fellow TOI officials and enjoy breakfast during which Division awards are presented.

8:00–9:00 AM

Early Risers Education

Funding Township Government Responsibly

Bob Porter, Ancel Glink, PC

Township future is seeking responsible use of real estate taxes along with alternative sources to finance Township expenses. The session explores using all sources of responsible revenues for Township operations and the best return for the residents.

9:20–10:00 AM

Concurrent Educational Sessions

Running an Efficient Board Meeting—Meeting Procedures

Jim Donelan, TOIRMA

What are the laws and rules relevant to you running your Township meeting? If you’re interested in finding out, this session is for you. Experience an overview of the Illinois Open Meetings Act, Township and Highway Codes, Roberts Rules of Order, and basic Parliamentary Procedure and rules. Making sure your Township is following recommended procedures and guidelines in running an effective meeting are stressed. Participants have an opportunity to ask questions during the session.

Navigating Township Bidding and Purchasing Laws

John Redlingshafer, Mescher Law

Illinois law impacts every purchase you make with taxpayer dollars. This session focuses on not just general considerations when making everyday purchases, but additional regulations on larger and more complex expenditures.

Leveraging Artificial Intelligence for Assessing Township Property

Jeff Reiter, RWK IT Services

Building on the previous day's introduction to AI, this session dives into practical, Township-specific applications. Learn how AI tools can streamline property assessments—enhancing speed, accuracy, and consistency—while maintaining transparency and compliance. Discover real use cases and walk away with actionable steps to begin integrating AI into your Township's assessment processes.

IMRF

Mandy Beedie-Powers, IMRF Employer Representative

Since 1941, the Illinois Municipal Retirement Fund (IMRF) provides employees of local governments with a defined pension plan. This is a retirement plan with a sound and efficient system for the payment of retirement, disability, and death benefits. Attend this session to learn more about this organization and the retirement options available to officials.

Township Record Retention and the Local Records Act

Josh Langfelter, Illinois Secretary of State

As we transition from one Township administration to the next, this session discusses the requirements of the Illinois Local Records Act (50 ILCS 205) and the 44 ILL Admin Code 4000 for downstate governments, and Illinois Local Records Act (50 ILCS 205/60) and 44 ILL Admin Code 4500 for Cook County governments and gain an understanding of the processes involved. You'll come away with techniques and best practices for stewarding public records, protecting your Township, and preventing illegal destruction of records. It also touches on electronic records, email, and social media.

10:15–11:20 AM

Division Meetings

Assessors Division

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Invited Guest
- V. President's Report—John T. Dabrowski
- VI. Secretary's Report—Deb Lane
- VII. Treasurer's Report—Chris Kain
- VIII. Committee Reports
 - a. Legislative—Chris Kain
 - b. TOI Conference—Deanna Wilkins
 - c. Audit Committee—Deanna Wilkins
 - d. Nominating—Chris Kain
- IX. Old Business
- X. New Business
- XI. Program—Josh Barnett
- XII. Open Forum/Door Prizes
- XIII. Adjourn

Clerks Division

- I. Call to Order/Welcome—President Pam Bruner
- II. Pledge of Allegiance—Director Arlene "Sugar" Al-Amin
- III. Roll Call and Introductions of Board Members—Secretary Katy Dolan-Baumer
- IV. Approval of Annual Division Meeting November 2024 Minutes—Secretary Katy Dolan-Baumer
- V. Approval of the 2025 Treasurer's Report—Treasurer Suzanne Fisher
- VI. TOI Association Report—Executive Director Jerry Crabtree
- VII. State of the Clerks Division—President Pam Bruner
- VIII. Program: Commitment to Township Government—Responsibilities Beyond Those Written
- IX. Committee Reports
 - a. Legislative
 - b. Public Relations—Vice President Barbara Parker
 - c. William Z. Ahrends Award
 - d. Membership—President Pam Bruner
- X. TOI Clerk Division Board Elections as needed—Immediate Past President Katy Dolan-Baumer
- XI. Old Business
- XII. New Business
- XIII. Door Prizes—Vice President Barbara Parker
- XIV. Adjournment

Highway Commissioners Division

- I. Call To Order—President Craig Smith
 - II. Pledge Of Allegiance/Moment of Silence—Vice President Tim Killian
 - III. Minutes—Secretary Danny Hanning
 - IV. Treasurer's Report—Treasurer Arnold Vegter
 - V. Old Business
 - a. Legislative Update—Arnold Vegter
 - VI. New Business
 - a. Proposed Change to THCOI By-Laws and Vote—President Craig Smith
 - b. Any New Business for The Good of The Order—President Craig Smith
 - VII. Speaker TBD
 - VIII. Adjournment
- Next THCOI Meeting of the Whole is scheduled for July 29, 2026 at the Embassy Suites, East Peoria during the 2026 Summer Seminar.

ITSSA Division

For members joining virtually via Zoom:

Meeting ID: 210 821 120 684 7 Passcode: PK27xY72

- I. Call to Order
- II. Introductions
- III. Changes to Agenda
- IV. Approval of Regular Meeting Minutes from August 21, 2025
- V. Approval of Financial Report
- VI. Committee Reports
 - a. Executive
 - b. TOI Education Conference
 - c. Legislative
 - d. Membership
 - e. Nominating Committee
- VII. Old Business
 - a. Wrap Up Discussion of TOI Conference 2025
- VIII. New Business
 - a. Election of 2026 Officers
 - b. Approval of Bylaws
 - c. Approval of 2026 Meeting Schedule
 - d. Approval of 2026 Subcommittees
 - e. Assignments for 2026 *Perspective* Articles
- IX. Adjournment

Supervisors Division

- I. Call to Order—President, Amanda Bean
- II. Pledge of Allegiance—Vice President, Bill Catching
- III. Roll Call & Correspondence—Secretary, Amy Victor
- IV. Approval of Minutes—Secretary, Amy Victor
- V. Treasurer's Report & Approval—Treasurer, John Gardner
- VI. President's Report—President, Amanda Bean
- VII. Committee Reports
 - a. Executive Committee—President, Amanda Bean
 - b. Legislative Committee—Chair, Bill Catching
 - c. Nominating Committee—Chair, Sherill Knorr
 - d. Membership Committee—Chair, Amanda Bean
 - e. Program Committee—Chair, Sue Brokaw
 - f. GATI/Education Committee—Chair, Amy Victor/Deb Skillrud/Derek Roemer
- VIII. Unfinished Business/Old Business
- IX. New Business
 - a. Election of TSI Officers and Directors
- X. Ask the Supervisors—Questions & Answers
- XI. Door Prizes
- XII. Adjournment

Tax Collector Division

- I. Call to Order and Welcome, President M. Carroll Carroll
- II. Pledge of Allegiance
- III. Minutes of Last Meeting
- IV. Financial Report
- V. Election of Officers
- VI. Old Business—Discussion
- VII. New Business—Discussion
- VIII. Set time for 2026 meeting
- IX. Adjournment

Trustees Division

- I. Check In
- II. Call to Order
- III. Pledge of Allegiance
- IV. Invocation
- V. Approval of Minutes of 2024 meeting
- VI. President's Report
- VII. Treasurer's Report
- VIII. Election of New Officers
- IX. Old Business
- X. New Business
- XI. Guest Speaker
- XII. Adjournment

11:30-12:30 PM

Annual Meeting

Call to Order

Craig Paulek, TOI President
Stonington Township Clerk

Invocation

Rev. Percy Johnson, TOI Official Chaplain
Waukegan Township Trustee

Pledge of Allegiance

Craig Paulek, TOI President

Introduction of Division Presidents and Division Meeting Reports

Association Report

Jerry B. Crabtree, TOI Executive Director

Action Item

Approval of bylaws change regarding size of board of directors

Election of Directors

Oath of Office

Cash Prize Drawing

Adjournment

*** Room assignments for Educational Sessions will be listed prior to the event.**